**ALBY WITH THWAITE PARISH COUNCIL**

Clerk: Rosalyn Dawson

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**Minutes of the Parish Council meeting on Monday 8 August 2022 at the Church Room, The Green, Aldborough**

Present: Chairman – B Fitzpatrick; Vice-Chairman – Will Cutts;

Councillors: Stephen Jordan, Clare McNamara and Angus Mackenzie

Visitor: John Toye - Portfolio holder for Planning & Enforcement (Member for Erpingham Ward)

Clerk – Rosalyn Dawson

Members of the public

1. **Apologies for absence:** Sheila Goodley
2. **Brief intermission for parishioner’s questions:** None
3. **Declarations of interest for items on the agenda:** None
4. **Minutes of the Annual Parish Council Meeting on 31 May 2022 were unanimously agreed upon.**
5. **Matters arising:** None
6. **Clerk’s Report**

The Clerk reported the Statement of Accounts (previously sent to councillors prior to the meeting) was only part of the 2nd quarter (6 July to 5 October) and that the full statement would not be available until the end of September 2022.

Accounts: Balance – Community Account: £3,3995.50

Savings Account: £399.89

Clerk’s salary to date: £387.25

Stationery to date: £36.35 (compatible duo pack)

1. **Household Support Fund**

The Clerk distributed a leaflet that gave a summary of the scheme being funded by the Norfolk County Council and delivered through the Norfolk Assistance Scheme. The initiative is to assist individuals with the increase in the cost of living. Councillors agreed to accept a generous offer from a member of the public who would organise a network of volunteers to undertake a leaflet drop in the Parish free of charge for the service. Councillor Mackenzie offered to assist with any administration. **The Clerk said she would compose a cover letter addressed to Alby with Thwaite parishioners to be attached to the leaflet.**

1. **Planning Applications:** Councillor McNamara reported.

**PF/22/0801 – 1 Walpole Barns, Thwaite Common -** the application is still pending.

**First Homes Proposal at School Lane, Alby**

***Report to follow***

1. **School Lane resurfacing**

A 20-mile-per-hour speed limit was in force along this Lane due to the recent resurfacing.

**Report to follow**

As part of this item, Councillors expressed general concerns regarding vehicle speeds in the lanes of the Parish. Councillor John Toye advised that the addition of a new regulation to the Highway Code, the project of ‘Quiet Lanes’, could resolve the issues of speeding by introducing speed calming measures. He suggested that he approaches Councillor Saul Penfold for advice on this matter and report back to a future meeting.

*NOTE: Councillor John Toye retired from the meeting due to another commitment. He briefly announced changes that would affect the local community– a change of dates for the household bin collection beginning in September; NNDC initiative - a new Youth Council; changes to NCC mobile library services; the introduction of Community Connectors in the region.*

**10. Risk Assessment**

Councillor Mackenzie raised the question of pinning notices on the Thwaite Common Notice. The Clerk advised she had written a report on her findings with regard to this Board. Councillor Mackenzie requested she distributes the report to Councillors**. The Clerk agreed to do this.**

**11. Helicopter Landings**

Councillor Will Cutts reported his concern that helicopter traffic had increased and landings becoming more frequent despite the Planning Application for a Hanger not being pursued and the applicant having no ownership of a helicopter. He considered the frequency of the activity could be better curtailed. It was concluded that scrutiny of the original Planning application should be the initial approach followed by consultation with the NNDC Legal department.

**12. Tree Planting on Thwaite Common**

Permission had been obtained to plant an oak tree to commemorate HM Queen Elizabeth II Platinum Jubilee. The Chairman announced that a single oak tree would be planted. He considered that the Parish Council should commission an inscribed plaque for the oak tree and that parishioners be invited to attend.

**13. Adjournment for public participation**

It was reported that work had commenced on the Central Pond on Thwaite Common with clearing and scraping the basin of the pond with an intention to start again with relining of the pond.

Councillor Jordan reported seeing builders erecting a new fence on the West end of the Common. He said two builder’s vans were seen over a period of two days but the fencing was subsequently removed and the owners of cattle on the Common were seen erecting fencing themselves. His concern was one of lack of budgetary constraint.

The Chairman announced that he had organised a free defibrillator demonstration that would take place at the next Parish Council meeting.

**14. Date of the next meeting was arranged for Monday 7th November 2022.**

**Close of meeting 20.45 hours**