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| **ALBY WITH THWAITE PARISH COUNCIL**  **Minutes of the Parish Council Meeting held on Thursday 20th May 2021 at 8.00 pm in the function room of the Spread Eagle Public House Erpingham Norwich NR11 7QA**  **Present:** Chairman Barry Fitzpatrick (BF), Vice Chairman Will Cutts, (WC)  Councillor’s Stephen Jordan(SJ), Sheila Goodley(SG), Angus Mackenzie(AM) Clare McNamara(CN)  And 3 Parishioners  Pre meeting: The Chairman informed the meeting that the Parish Clerk would not be attending as she had filed a sicknote with the Vice Chairman that day.  It was necessary therefore to appoint an emergency yet temporary Parish Clerk. A.M volunteered to fulfil this role. The councillors unanimously accepted his offer.   1. **Appointment of Chairman** for the forthcoming year (2021-22). This was proposed by WC and seconded by SJ. All other councillors were in favour and BP accepted the post. 2. **Appointment of Vice Chairman** for the forthcoming year (2021-2022). This was proposed by CN and seconded by SG. All other councillors were in favour and WC accepted the post. 3. **Absent: Parish Clerk** – Rosalyn Dawson 4. **Annual Return (AGAR) 2020/2021 (Part 2):** in the absence of the employed parish clerk the councillors agreed that this matter should be carried over. There appears to be a deadline of 30 June. AM will undertake to contact NALC to see what assistance they can provide. 5. **Brief intermission for parishioners questions relating to items on the Agenda:** the matter arose on how SJ’s time should be paid for in respect of his work clearing drains and gullies. SJ informed us that he had spent eight hours completing this project and would be happy to receive £80. AM suggested that this should be £100 and the other councillors unanimously agreed. 6. **To agree minutes of Parish Council Meetings** for 9 September 2020, 13th of January 2021 and 15th of March 2021. **The minutes for 9 September 2020 and 13 January 2021 were agreed.**   **Minutes of 15th March 2021:**  AM left the meeting as there was a matter concerning himself in which he thought it was essential that he took no part.  The matter was that the Clerk had announced she had been harassed by Councillor Mackenzie due to the sheer number of emails from him. She stated that she had received 40 emails regarding an ‘authorisation’ she had been asked to sign.     1. **Matters arising from these three meetings**   *9th of September 2020 item 13 Bus Shelter Lighting:* CN advised the meeting that the solar lighting for both bus shelters would cost £30 each-£60 in total. The councillors agreed that this solar lighting should be installed.  *13th of January 2021:* There were no matters arising.  ***15th of March 2021:***  Item 9: Planning Application-Field View, Alby Hill  CN advised the meeting that she had spoken to Robert Argyle in the planning department of North Norfolk District Council about this retrospective application for a “Garden Room”.  He had advised her that the council had made a request that the description should be altered. The applicant refused to alter the application and therefore Robert Argyle believed that the planning application would be rejected.  Harassment of parish clerk.  The Chairman confirmed that 40 emails regarding the signing of an ‘authorisation’ had been sent to the Clerk. An allegation of harassment made by the Clerk had arisen from this. He reported he had no option but to investigate the claim due to its nature.   1. **Clerk’s Report: report (accounting statement Addendum 1)**   In the absence of the employed parish clerk this matter had to be carried forward.   1. **Contract for computer services**   In the absence of the employed parish clerk this matter had to be carried forward.   1. **Invoices for payment**   In the absence of the employed parish clerk this matter had to be carried forward.   1. **Norman Smith in memoriam donation**   This donation was agreed. AM to confirm value of donation.   1. **Thwaite Common**   ***Toad Patrol:***  The councillors were pleased to learn that 30 people had been involved including children.  Adults wore high viz tabards to improve safety. As there were none for children the  councillors agreed that £50 should be set aside to provide same.    ***Repair of road drainage on Thwaite Common-The cost***  This matter has been already addressed see item 5 of these minutes.   1. **To adjourn the meeting for public participation:**     The parishioners had participated throughout the meeting and therefore there were no other  matters to be raised.   1. **Date of next Parish Council Meeting :**   The councillors agreed that the next full Parish Council Meeting should be Thursday 26 of  August 2021 at 7:30 PM. The venue is to be confirmed but the fall-back position is the function  room of the Spread Eagle Public house Erpingham | Action  AM  AM |