**ALBY WITH THWAITE PARISH COUNCIL**

**Minutes of the Virtual Parish Council Meeting held on Monday 15th March 2021 at 7.30pm**

**Present:** Chairman Barry Fitzpatrick, Deputy Chairman Will Cutts,

Councillors, Clare McNamara, Sheila Goodley

Clerk Rosalyn Dawson

A Member of the public was in attendance

1. **Apologies for absence**: Councillors Stephen Jordan, Angus Mackenzie
2. **Parishioners Questions:**

A parishioner reported that the verge of **Goose Lane (Thwaite Common West)** had several large dips in the verge that had appeared possibly caused by excess ground water and vehicles mounting the verge and flattening the gullies. Possible solutions suggested were: cutting the soil in the gullies to ensure excess surface water can drain away; making the highway wider. **Clerk to report to Highways**

The **large pothole previously reported** remains covered by ground water and is yet to be repaired.

Clerk suggested asking Highways if they will provide warning signs to place on the highway as an interim measure before repairs can be carried out. **Clerk to write to Highways**

1. **Declaration(s) of interest:** None
2. **Minutes of the Parish Council meeting**

**9th September 2020:** 2 minor amendments to **item 6 ‘Computer transfer of data’; second para, only:**

* Line 2: insert Councillor Mackenzie and
* Line 6 replace ‘I should with ‘Councillor Mackenzie’

**13 January 2021:** The Clerk queried the lack of decision on five items under **item 7: Budgeting and Long-Term Financial Control:** The Clerk had sent Councillors a spreadsheet showing ‘Actuals’ and Projections’ as a budget forecast to enable reserve funds to be set aside for the items of expenditure. Only two matters had been agreed at the previous meeting. Councillors agreed the remainder as follows:

**Dog fouling bins**: decision held in abeyance

**WCAG 2.1**: no decision made

**Defibrillator Fund**: too expensive and prone to vandalism. The decision was made based upon the result of vandalism to a defibrillator in a neighbouring parish

**New notice board**: no decision made

**Clerk’s salary increase**: no decision made

1. **Matters arising**:

Under Item 13 – Public Participation. Vandalism in the parish was reported to the Community Policing Beat Officer:

* stolen cash from a roadside stall
* vandalism to the Conservation Signs on Thwaite Common.

Neither the Clerk nor the Chairman had received a response.

1. **Clerk’s Finance Report**

Statement of Accounts **addendum 1**

**Community Account previous balance £4,675.82**

Two transactions: Clerk’s salary & Computer usage 526.37

**Balance @ 11 February 2021 £4,149.45**

**Premium Account balance £399.81**

The Clerk’s salary of £390.88 and stationery reimbursement of £18.98 were agreed and cheques duly raised.

Councillors agreed a payment of £19.50 for computer ink which was presented by the Vice Chair for the printing of parish documents during two Covid-19 Lockdowns. A cheque was duly raised.

The Clerk announced the following:

* parish council documents were on the PC Laptop
* the printer would be connected shortly
* amendments to the minutes were agreed at item 4 above

**7. Highway Matters**

Are reported under item 2.

**8. Community Governance Review – proposed boundary change**

Initial consultation documents have been received by the Parish Council. One change has been proposed - to move 1 property from the Alby parish to Aldborough parish with a Council Tax Precept increase of £8.10 per annum. The change affects governance at parish level but the District Ward and County Divisions would remain unchanged. **Clerk to write to the Occupier to establish if they required representation from the Parish Council.**

**9. Planning Application – Field View, Alby Hill**

This application is still being considered. Councillor McNamara volunteered to contact the Planning Officer to get an update on the situation. **Reporting outcome at next meeting.**

**10. Vandalism in the Parish**

Under Item 13 – Public Participation. This matter was reported to the Community Policing Beat Officer:

* stolen cash from a roadside stall
* vandalism to the Conservation Signs on Thwaite Common.

Neither the Clerk nor the Chairman had received a response.

**11. Venue for forthcoming meetings**

 Due to the Covid-19 Lockdown no decision could be made regarding a venue.

**12. Date of the next meeting: The Clerk to establish if the Parish Meeting usually held in May could be rescheduled to a date in June.**

**13. Public Participation**

The Chairman pursued the Clerk asking that she signs the ‘authorisation’ (previously discussed) because the parish council may need the signed document for future use. The Clerk refused saying she had been harassed by Councillor Mackenzie having received 40 emails on the matter.

A resident reported that the bus shelter seat was dirty. **To follow up this matter.**

The resident said that should would like to see more detail on the Agendas published. The concern was the 5 items listed at Item 4 on this Agenda which had not received a response from councillors at the previous meeting. **The Clerk to publish the ‘Actuals’ and Projections’ spreadsheet on the Parish Website as addendum 2.**

**14. The meeting closed at 9pm.**