**ALBY WITH THWAITE PARISH COUNCIL**

**Minutes of the Parish Council Meeting held virtually on**

**Wednesday 27 May 2020 at 7.30 pm**

**Present:** Chairman - Barry Fitzpatrick, Deputy Chairman - Will Cutts,

Councillors Clare McNamara, Sheila Goodley and Angus McKenzie

Clerk, Rosalyn Dawson hosted the meeting

No member of the public was in attendance

1. **Apologies for absence**: Councillor Stephen Jordon
2. **Annual Return 2019/20 – Certificate of Exemption, Annual Governance and Accounting Statements.**

Councillors agreed that the Parish Council could certify itself as Exempt from a limited assurance review under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015. The **Certificate of Exemption was unanimously approved.**

Councillors agreed that the controls as listed in the document were met and the **Annual Governance Statement was unanimously approved.**

Councillors agreed the values as prepared in the document and the **Accounting Statement was unanimously approved.**

1. **Invoices for payment**

Councillors agreed payment of the following invoices received.

 A cheque was raised for £222.37 to Community Action Suffolk for the Annual renewal of the Parish Councils insurance.

 A cheque was raised for £134.94 for the annual subscription to Norfolk Association of Local Councils (Nalc).

1. **VAT on the purchase of computer equipment**

The Clerk advised that a VAT refund of £146.28 was due from HMRC.

1. **No date was set for a forthcoming meeting. The Clerk advised that all notices would be posted on the Parish website and notice boards.**