**ALBY WITH THWAITE PARISH COUNCIL**

**Minutes of the Parish Council Meeting held on 11 December 2018 at 7.30 pm**

**at Alby Horse Shoes Inn, Cromer Road, Erpingham, NR11 7QE**

**Present:** Chairman Barry Fitzpatrick, Deputy Chairman Will Cutts,

Councillors Stephen Jordan, Sheila Goodley; James Buchan

Clerk Rosalyn Dawson

 4 members of the public were in attendance

1. **Apologies for absence**: Councillor’s James Buchan and Alistair MacKinnon
2. **Parishioners Questions**

One question arose: how would parishioners be aware that a Councillor had left the parish council. The Clerk will explore the practice of other parish councils.

1. **No declaration of interest was made for items on the Agenda**.

4. **Minutes of the Parish Council meeting on 12 September 2018 were agreed and signed as a true record**

5. **Matters arising**: **None**

6. **Clerk’s Finance Report:**

 Community Account Balance b/fwd. at 31 August 2018 **£3,482,47**

Income for period 31 August to 30th November 2018 £1500.00

Payments for period 31st August to 30th November (£ 334.63)

**Community Account** **balance c/fwd.** **£4,647.84**

Premium Account balance b/fwd from 31 March £ 252.39

Added interest 1st April to 30th November 2018 0.39

**Premium Account balance c/fwd. £ 252.78**

The Clerk’s salary of £315.00 for the 3rd quarter was approved and a cheque raised. Payment of £70.59 (reimbursement for stationery) was approved and a cheque raised.

The Clerk advised she was unable to make contact with the Treasurer of Alby Parish Church. The cheque for £50 was previously approved but had since expired. It was agreed to raise another cheque. Councillor Sheila Goodley offered to deliver the cheque if necessary.

7. **Thwaite Common Advisory Group Meeting held on 12 November 2018**

It was agreed to place the minutes of this meeting on the Parish website and notice boards.

8. **Budgeting and setting the Precept for 2019/2020**

 It was agreed not to increase the Precept; it therefore remains at £3,000 for the forthcoming year.

9. **Local Plan Meeting at NNDC offices on 1st November 2018**

The Chairman and Vice Chairman attended the meeting. They reported that there were no plans for development in Alby but there is a proposal for 16 dwelling in Aldborough.

**10. Public Consultation - consideration for cattle grids on Thwaite Common**

It was agreed that the Chairman would draft a notice for ‘In Touch’ for the forthcoming edition deadline of 14th December 2018; the Clerk will contact Erpingham Village Hall to book a date in February for the consultation. And, a further notice advertising the consultation date is to be inserted in the ‘In Touch’ magazine.

11. **Broadband service in the community**

It was agreed to approach neighbouring parish councils for their views in response

 to the recent communication “Better Broadband for Norfolk Project”.

 This document will be placed on the Parish Website.

12. **Financial Regulations**

This item was postponed until the next quarterly meeting

13. **Village Gateways**

There was a negative response to installing village gateways at the accesses to the Parish and this installation would not go ahead. The suggestion of flashing speed limit lights was accepted. The Council agreed to approach the Erpingham Parish Council who have installed lights. **Clerk to write to Norman Smith, Chairman of Erpingham Parish Council.**

**14.** **New Planning Applications**

 **PF/18/2014 –** Siting of a PortaKabin for use as office at Wayside, Church Lane, Alby, NR11 7HB

 **PF/18/1916 –** Conversion and extension of outbuildings providing ancilliary residential accommodation at Manor Farm, Church Road, Alby, NR11 7HD

15. **Revised quotation for IT equipment:**

The revised quotation was a down-grade of the original laptop. It was decided that affordability would be key to which model was purchased.

**16. Co-option of new Councillor**

The Council unanimously agreed to appoint Clare McNamara to fill the vacancy of parish councillor.

**17. Date of next meeting: Tuesday 19th March at 7.30 pm**

18. **Adjourn the meeting for public participation**: **No other matter was raised by the publie.**

19. **The Meeting closed at 9pm**