**ALBY WITH THWAITE PARISH COUNCIL**

**Minutes of the Parish Council Meeting held on Wednesday 21 February at 7.30 pm**

**At Alby Horse Shoes Inn, Cromer Road, Erpingham, NR11 7E**

**Present:** Chairman Barry Fitzpatrick, Vice Chairman Will Cutts,

Christine Yeomans, and Alistair MacKinnon

Clerk Rosalyn Dawson

**4 Members of the public**

**1. Apologies for Absence:** Councillor’s Stephen Jordan, James Buchan and Sheila Goodley

**2. Minutes of Parish Council Meeting on 12 December 2017**

Agreed subject to item 3 below.

**3. Matters arising:** An admission identified by Councillor Christine Yeoman that she had not received access details to the Parish website which was agreed at the previous meeting in item 5(v) **Clerk to action this.**

**4. Declarations of interest for items on the Agenda:** None

**5. Statement of Accounts @ 30.11. 2017:**

Clerk reported the following:

Community a/c balance @ 31.1.18: £3,689.39

Income: Nil

Expenditure: £ Nil

Premium a/c current balance: £252.22

**£3,941.61 c/f**

**Clerk’s salary and reimbursements of expenses rescheduled to next meeting.**

**6. Signatories for Cheques, Standing Orders, etc**

It was agreed to defer a decision on a signatory to replace James Buchen until the next meeting due to his absence.

**7. NALC subscription increase for 2018/19**

It was agreed to subscribe to NALC for the forthcoming year despite the increase but withhold subscribing to the Word Press support.

**8. Financial Regulations**

Councillors agreed they would adopt Financial Regulations.

**9. Second homes Council Tax Campaign – North Norfolk Town and Parish Forum**

This matter was placed on the Agenda to inform newly appointed Councillors and give parishioners an update. The NNDC is campaigning to retain 12.5% of income from second homes council tax to be redistributed to benefit Towns and Parish’s that have a significant number of second homes. The issues pertaining to second homes are inflated house prices, reduced housing stock and the break-up of communities. The Clerk reported that Alby had 3 second homes in the parish in 2016.

**10. Clerk’s contract of employment**

The Clerk requested this matter be deferred to the next meeting.

**11. Parking concerns in the Parish**

It has been identified that parking on Thwaite Common, roadside grass verges and land was creating churned up mud being displaced onto the highway. Several complaints had been received. After discussion Councillors agreed to resolve this matter amicably with those responsible and not by formal means, for the foreseeable future.

**12. Public Participation:**

A member of the public expressed three concerns: that there was no specific item on the Agenda for public questions; the Minutes were late in being posted and the Financial Regulations were not advertised on the website. The Clerk responded to the concerns and expressed them as being valid albeit there were extenuating circumstances with regard to the Minutes. **Clerk noted comments.** The Chairman had been to look at the Parish Council notice board near Town Green on the Aldborough Road because a parishioner had complained about its dilapidated condition. He said it had since been painted white and was perfectly functional.

**12. Date and time of next meeting:**

**Wednesday 21th March 2018**

The meeting closed at 21.15 hours

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