

## **Alby with Thwaite Parish Council Meeting Minutes Wednesday 21st October 2015 Thwaite Church Room at 7.30 pm**

Present;

Cllr Steven Wade  
Cllr Lesley Hennessy  
Cllr James Buchan  
Cllr John Mims  
Cllr Will Cutts  
Cllr Barry Fitzpatrick  
Cllr Stephen Jordan  
Sheila Vince - clerk

Members of the public - none

1. To accept apologies for absence.

District Cllr Norman Smith

2. To approve of the minutes of the Parish Council Meeting held on 15/07/15 and extraordinary meetings held on 17/08/15 and 25/08/15.

It was resolved to approve the minutes as a true and accurate record of the meetings.

3. To record declarations of interest from any members in any item to be discussed.

Cllr Wade declared an interest in item 6. planning application PF/15/1361.

4. To discuss any matters arising.

Thwaite Common Bridge project, the work is due to be carried out in the next few weeks.

Planning application PF/15/1088, Oaklea , Thwaite Common, NR11 7QG went before the planning committee and has been permitted with conditions.

Planning application PF/15/0849 and LA/15/0913 , Old Rectory, Church Road, Alby, NR11 7HF went before the committee and has been permitted with conditions and changes to the access to the proposed car park.

Thwaite Common pond clearance; unable to manually clear the ponds and the clerk will investigate if any grants are available for pond restoration work.

5. To adjourn the meeting to allow for public participation.

None

6. To discuss planning application PF/15/1361 Erection of extensions to side and rear of dwelling , Garden Cottage, Alby Hill, Alby, Norwich, NR11 7PJ.

Cllr Wade had declared an interest in this planning application and therefore did not cast any vote or opinions on the considerations.

It was decided not to support this application. Reasons; the windows on both the east and west elevations overlook neighbouring properties.

7. To discuss planning applications PF/15/1367 to allow alterations to plans and alternative time scale for submission of the landscaping details, Alby Hill Farm, Dovehouse Lane, Alby, Nr11 7PQ.

It was decided that there was not enough information available and an extension on submitting the Parish Councils opinions will be requested.

8. To discuss The Transparency Code funding for smaller authorities.

It was agreed to apply for a grant to fund to complying with the Transparency Code. The website is now updated and Cllr Mims has compiled a list of Parish assets and is working on 'community right to bid nomination forms'.

9. To receive the financial officer's report.

Last balance was £2327.55

One payment in from the 2nd instalment of this year's precept of £1200 giving a total of £3527.55 in the bank account.

Payments going out this month of a total of £755.95 for annual donations and payments.

Cheques no 100285 £420.95 for clerk's salary and expenses.

Balance of account will be £2771.60 remaining in the account.

9. Correspondence.

The audit for year 2014-15 has now been approved by the external auditors, Mazars.

Norfolk NALC newsletter.

10. To discuss any other business

The precept for year 2016-17 will be discussed at the next meeting.

Chairman Mr Steve Wade declared his intention to step down from being Chairman and has requested any other Councillors that would like to be nominated to make themselves known to either himself or the clerk.

Meeting closed at 9.20 pm

Date of next meeting- Wednesday 9th December 2015 at 7.30 in Thwaite Church Room.

