

## **Alby with Thwaite Parish Council**

**MINUTES of the meeting of the Alby with Thwaite Parish Council Annual Meeting , held on 20th May 2015, 7.30pm in Thwaite Church Room.**

### **Present:**

Cllr Steven Wade, Cllr Will Cutts, Cllr Stephen Jordan, Cllr John Mims, Cllr Lesley Hennessey,  
Cllr James Buchan  
Sheila Vince - Clerk

### **Visitors**

District Cllr Norman Smith  
One member of the public

### **1.To accept apologies for absence.**

Apology received from Mr Barry Fitzpatrick

### **2. To receive the declaration of the appointment of office for Mr Will Cutts.**

The declaration of appointment of Office was signed and witnessed.

### **3.To Elect a Chairman.**

Councillor Steven Wade was elected Chairman for the forthcoming year.

### **4.To Elect a Deputy Chairman.**

Councillor Lesley Hennessey was elected Deputy Chairman for the forthcoming year.

### **5.To make appointments of areas of responsibility of Councillors.**

Cllr Lesley Hennessey and Mr Brian Platts were appointed to be responsible for Highways and Footpaths in Alby.

Cllr Stephen Jordan was appointed to be responsible for Highways and Footpaths in Thwaite.

Cllr John Mims was appointed to be responsible for setting up and administering a parish website.

Cllr James Buchan was appointed to be treasurer.

### **6. To decide on dates of meetings of the Council for the forthcoming year.**

It was decided to have meetings in July and October 2015 and January 2016 subject to matters arising.

### **7. To receive of interest in items on the agenda**

No interests were declared.

### **8. To approve the minutes of the meeting of Alby with Thwaite Parish Council held on March 25th 2015.**

It was resolved to approve the minutes as a true and accurate record of the meeting.

### **Update from District Cllr Norman Smith**

The application has now been made to the Secretary of State for temporary fencing to be erected on Thwaite Common.

Planning Application PF/15/0306 for the erection of a marquee on Muntjac Meadow has had many objections and will be going before the NNDC Development Committee.

Planning application PF/14/1688 Conversion of agricultural barns to 7 residential dwellings;Thwaite Hill Farm. A decision has not been made on this planning application and Cllr Smith has discussed

reviewing the plans with the applicant. Now awaiting a date to go before the NNDC Development Committee .

#### **9. To discuss any matters arising**

To discuss planning application **PF/15/0322** Instalment of replacement doors, windows and roof light 3 Walpole Barns, Thwaite Common, Erpingham, Norwich, NR11 7QG  
It was agreed to **support** this application.

Planning Application **PF/15 /0018** Home Farm Cottage, Mill Hill, Alby, Norwich.  
Direction of single and one and a half story front extension has been **permitted** by North Norfolk District Council.

Planning application **PF/15/0146** Church Farm, Church Road, Alby, Norwich, NR11 7HD  
Erection of a potato storage building.  
This application has been **refused** by North Norfolk District Council.

#### **10. To adjourn the meeting for public participation.**

It was commented that it was difficult to hear the discussions.  
The visitor was invited to sit closer to the meeting table.

#### **11. The financial officer's report**

Payment out made since the last meeting cheque 100276 NALC subscription £92.10  
Payment in 1st precept instalment £ 1200. Total in accounts = £2646.50

#### **12. To approve the accounting statement for the year ending 31st March 2015**

It was resolved unanimously to approve the accounting statement for the year ending 31st March 2015.

Bank reconciliation on 31/03/15 of £1446.50

#### **13. Correspondence.**

Came and Company (insurance), Parish matters magazine

CTRE Norfolk (Campaign to Protect Rural England ) summary report of the Light Pollution Questionnaire 2015.

Clerks and Councils magazine

#### **14. To discuss any other business.**

The transparency code for smaller authorities- affects councils with a turnover of less than £25,000, A parish website will be created and agendas and full minutes to be displayed.

Thwaite Common.

The proposed earth bridge across the existing drainage ditch on Thwaite Common.

Highways have provided the pipes required and a quote has been received for the cost of the work.

Cllr Wade will get a second quotation on building costs.

Volunteers are requested to help with some reed removal from one of the ponds later in the summer. The date to be arranged at the next Parish Council meeting.

Alby with Thwaite Public Footpath 6 - right of way. The footpath is overgrown.

Clerk will report to Highways and footpaths dept.

It was resolved that the next meeting of the Parish Council will be held on Wednesday 15th July 2015 at 7:30 in Thwaite Church Room.

The meeting closed at 0835 pm.